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York Museums Trust Museum Development Yorkshire

**Latest news for week ending
Friday 11 September 2020**

In this Issue

Dear <<First Name>>

In this Issue

****Submissions for next week's bulletin
should be sent to mdy-bulletin@ymt.org.uk
by 5pm on Wed 16 September****

It's back to school with a bang at team MDY. We're just about back from our hols which involved Tunnock's Teacakes, red squirrels, rollercoasters, walks on the beach as well as the delights of museums in Yorkshire and the Humber. As you can see below, we've rebooted our Elevenses with MDY, are running with Brew Ups and have a round of Museum Forum meetings coming up. Lily is also getting ready to depart our team :(and so we are welcoming Alice Macpherson :) who will be keeping us in order for the next year. Before she leaves, Lily would like your help in completing surveys about our face-to-face work and our approach to communications. Please do let us know what you think.

This edition has information about grants and funding opportunities, including our Recovery Fund which is financed by ACE and the Art Fund (many thanks to them). We've also got updates about the new 'rule of six', AIM's Hallmarks and how to run learning services in a Covid-19 world.

Please do keep telling us about your successes and problems - either directly by phone or email or shared at Elevenses. If you're not sure who to email, send to mdyoffice@ymt.org.uk and we will try to help or redirect as

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Subscribe appropriate. This will help us continue to advocate for you
Past Issues and, along with feedback on our work, to reshape our
support in these changing times.

Tr:

Please check our website regularly for further information and don't forget to follow us on Twitter [@MusDevYorks](#). Please also encourage others in your organisation to subscribe to this bulletin.

News and Notices

Have Your Say - Please Complete Our Surveys by 14 September

Return to Face-to-Face Working

To help us plan a return to face-to-face working, we would be grateful for your responses to a short survey. This will inform our planning for one-to-one work with you, as well as an eventual return to group meetings. In particular, we would like to identify museums that will be able to host group meetings safely while restrictions are required.

Survey link: wh1.snapsurveys.com/s.asp?k=159904811027.

Rest assured that while restrictions persist, we will continue to offer a variety of options for you to engage with us safely or remotely.

Electronic Communications

We are also reviewing our electronic communications and would love it if you could help by completing this survey by end of 14 September, and passing it on to any colleagues so we can get as many responses as possible. It should only take around 15 minutes to complete with options to save and come back to it if needed. It is entirely confidential so you can be completely honest when responding, there are no right or wrong answers!

Thank you in advance for completing it:
wh1.snapsurveys.com/s.asp?k=159853939987.

'Rule of Six' – from Monday 14 September

Government guidance for heritage locations has been updated following the legal introduction of the 'rule of six' from Monday. Depending on the size of your venue, this could affect your provision for example of tours for mixed household groups.

From 14 September there will be legal limits on how many people someone can spend time with in a group at any one time. Whether indoors or outdoors, people from different households must not meet in groups of larger than six. This limit does not apply to meetings of a single household group or support bubble which is more than six people.

Venues following COVID-19 secure guidelines can host more than six people in total, but no one should visit or socialise in a group of greater than six. It is also important that people from different households (who are not meeting as a support bubble) remain socially distanced.

The advice also notes that steps may be needed to avoid or amend guided tours to minimise the risk of leaders shouting to and over visitor groups.

Please review your operating procedures if necessary, to remain Covid-secure. Note that compliance and enforcement measures are also being increased.

The updated Government Guidance for Heritage Locations Working Safely During Coronavirus Covid-19 can be found at:

www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/heritage-locations.

South West Fed Online Conference 2020

'Interpreting, Curating and Combating the Climate Emergency'

1-2 October 2020

The South West Fed has announced the full programme for the 2020 South West Fed Conference. Within the theme, all speakers will also be addressing the impact of Covid-19 on their activities and on how they see it impacting on museums' ability to respond to the climate emergency.

Keynote speakers include Stuart Frost (British Museum), Dave Coleman (Carbon Literacy Project) and Lynsey Jones (Museum Development NW).

Sessions will explore and discuss how museums and heritage sites can contribute to increasing public awareness and civic engagement, and how we can develop sustainable and safe practices which will mitigate and adapt to the climate emergency, and to the coronavirus. The event will provide inspiration and practical examples to

For tickets and information visit: www.swfed.org.uk/conference2020.

'Hallmarks at Home'

The next phase of events



With thanks to support from Art Fund, AIM is now planning the next phase of Hallmarks at Home from October 2020 – March 2021.

The Hallmarks at Home webinar series was launched in response to the challenges of the Coronavirus pandemic and UK lockdown. The programme, built on our well established AIM Hallmarks programme, provides you with the opportunity to explore the areas of museum practice you've told us are most critical to you at the moment. Through regular online workshops developed and lead by AIM's experienced consultants, and kept small to encourage discussion, Hallmarks at Home offers you a great chance to network, learn and be inspired.

Freelance Project Administrator

AIM wishes to recruit a freelance Project Administrator to support Hallmarks at Home. The role is for one day per week to provide administrative support to the programme.

Find out more and apply at: www.aim-museums.co.uk/job-vacancy-freelance-project-administrator-aim.

Focus group - 12 October

We'd really appreciate your input into the Hallmarks at Home programme, whether you've participated in a webinar previously or not. We want to ensure the programme meets the needs of our members so will be hosting an online focus group.

If you'd be interested in taking part please email info@aim-museums.co.uk **and we'll share further details.**

Forthcoming events:

- **14 October – Marketing and communications to audiences that aren't returning or visiting**
www.aim-museums.co.uk/events/hallmarks-home-marketing-communication-audiences-arent-returning-visiting.
- **21 and 28 October – The Reluctant Entrepreneur**
www.aim-museums.co.uk/events/hallmarks-home-reluctant-entrepreneur.

Tales from the Crypt:

The London Diocesan Fund is hosting a free exhibition 'Tales from the Crypt' in London from 26 September - 28 November 2020. The National Lottery Heritage Fund (NLHF) is now putting on a series of legacy workshops for those who are thinking of applying to the Fund and want to know more about how to develop exciting and worthwhile community engagement activities. These are based on using the experience of Holy Trinity, Cloudesley Square which successfully obtained a NLHF grant.

While each workshop will focus on a different aspect, each will cover the key topics of community engagement, project visioning, working with volunteers and funding opportunities. Each workshop will be held on Zoom and will start at 9.30am.

Find out more and book a place via the links below:

- **6 October: Art and Heritage**

Incorporating creativity and the arts in your heritage project.

www.eventbrite.co.uk/e/tales-from-the-crypt-workshop-2-art-and-heritage-tickets-114756810710.

- **3 November: Interpreting Heritage**

How to interpret, exhibit and communicate heritage.

www.eventbrite.co.uk/e/tales-from-the-crypt-workshop-3-interpreting-heritage-tickets-114758184820.

Reopening Resources

MDY recognises that every museum will be making a decision on when to reopen based on their own individual situation, involving a multitude of different factors. We are mindful that museums are at different stages in this process, and resources are aimed at both supporting museums to make an informed choice about reopening, and providing tips and advice to those who continue to evolve their new operations as staff, volunteers and visitors return to on site.

New Guidance for Learning Services

Space for Learning, Clore Duffield Foundation, GEM Heritage, Engage and the Theatre Education Forum have put together Covid-secure guidance for museums, galleries, heritage and performing arts sites. They aim to provide a practical framework to think about what is needed to continue, or restart, learning services during the Covid-19 pandemic and to support the health and wellbeing of workers and audiences.

Read the guidance here: spaceforlearning.org.uk/covid-guidance.

****Book your place now!****

Yorkshire Industrial Collections Network Brew-up! meeting

Wed 16 September, 3.00pm - 4.30pm

For this next meeting we are fortunate in having Steph Mastoris, Director of Wale's premier industrial museum, the National Waterfront Museum, Swansea: *Old tools for new audiences? - celebrating complexity and re-balancing interpretation of working-life collections for the post-post-industrial generation*, reflecting on a number of projects undertaken by the museum in recent years and remaining challenges.

There will also be a chance to share information and news about your organisations.

Book your free ticket at:

www.eventbrite.co.uk/e/yorkshire-industrial-collections-network-brew-up-tickets-115088773620 and you will be sent the link to join the meeting on MS Teams.

MDY Elevenses - September Refresh!

Our September refresh continues next week with a focus on Access on Monday 14 September at 11.00am.

Monday 14 September - Access: Ask the Expert

Following on from our Re-Opening training, a chance to explore barriers to inclusive practice being created by Covid-secure requirements and how to tackle them, with access consultant Phil Chambers.

Join in using the link to MS Teams at:

www.museumdevelopmentyorkshire.org.uk/event/elevenses-monday-14th-september.

Insightful, interactive and informal, Elevenses offers a great chance to connect with the MDY team and meet your colleagues from around the region and provides a one-hour, online session of:

- Insight and tips on relevant topics
- Interaction, questions and discussion across the group
- Informal, friendly support for you and your museum.

As ever, you need to bring your own coffee and biscuits ...

MDY Elevenses vary between Mondays and Thursdays to enable more people to access

Make time for Elevenses! See you there...

Coming up:

- **Monday 21 September - Keeping it Family-Friendly**

Laura Bedford, from Kids in Museums, joins us for an update with their latest advice on keeping your museum family-friendly during Covid-19 restrictions. Hosted by Liz Denton, catch up on current thinking in family-friendly practice with colleagues from around the region.

www.museumdevelopmentyorkshire.org.uk/event/elevenses-monday-21st-september.

- **Thursday 1 October - Diversity and Inclusion: Making Change Happen**

Charlotte Hall, from the Peace Museum in Bradford, will join Alan Bentley to talk about their work on Equality Action Planning. A chance to ask questions and share ideas about how you could move diversity planning forwards at your museum.

www.museumdevelopmentyorkshire.org.uk/event/elevenses-thursday-1st-october.



East Riding and Northern Lincolnshire Regional Museums Forum

Thur 17 September, 3.00pm - 5.00pm
Financial Fine-tuning

In uncertain times, making sure you have a robust grasp of your museum's financial position has never been more important. Check that you can:

- Assess whether you need to apply for emergency funding support
- Read your balance sheet, understand your cashflow, check your liquidity, and select an approach to budgeting
- Make your management accounts work for you

Book here: www.eventbrite.co.uk/e/online-east-riding-and-north-lincolnshire-museums-forum-tickets-89036329057.

Heritage Digital Online Workshop

Copyright and Suppliers: How to Get the Rights You Need in New Digital Content

17 September, 11.00am - 12.00pm

This session is most useful for anyone working in a heritage organisation who is responsible for managing suppliers/contractors or making decisions about how their organisation delivers programmes and activities. It is particularly relevant for those working with collections-based heritage.

No previous knowledge of copyright is required.

The workshop will be hosted by Naomi Korn Associates, one of the UK's leading information management consultancies specialising in intellectual property rights, data protection and licensing, providing support to the heritage and arts sectors.

Find out more and book a place at:

charitydigital.org.uk/heritage-digital-webinars/heritage-digital-webinars/copyright-and-suppliers-how-to-get-the-rights-you-need-in-new-digital-content.

Dates for Your Diary

MDY Regional Museum Forum Meetings Autumn 2020

It's time for our autumn forum meetings! We'll welcome guest speakers on our chosen theme, provide updates from MDY, and have time for questions, conversation and catch-ups with colleagues.

All forum meetings will be held online via Microsoft Teams for this round, 3.00pm - 5.00pm on the scheduled dates. You are welcome to attend any meetings which are relevant to you.

South Yorkshire Regional Museums Forum

Thur 24 September, 3.00pm - 5.00pm
Valuing Our Volunteers

- Take a health check on your volunteer management practices
- Discuss how to develop your volunteers and volunteering opportunities to meet new challenges.

Book here: www.eventbrite.co.uk/e/online-south-yorkshire-museums-forum-tickets-90770524081.

North Yorkshire Regional Museums Forum

Tue 6 October, 3.00pm - 5.00pm
Developing Digital Capability

- Understand how to plan a collections digitisation project
- Discuss how and why to develop your digital delivery.

Book here: www.eventbrite.co.uk/e/north-yorkshire-museums-forum-tickets-89036970977.

West Yorkshire Regional Museums Forum

Wed 21 October, 3.00pm - 5.00pm
Being Innovative

- Understand theories and practice around 'being innovative'
- Hear from museums who have been implementing innovation training for the past year.

Book here: www.eventbrite.co.uk/e/online-west-yorkshire-museums-forum-tickets-89037576789.

Funding Opportunities

MDY Recovery Funding Grant Scheme - Out Now

MDY'S Recovery Grant Scheme has awards of £3K - 10K to support museums recover well from this crisis. We have at least £35,000 of grants to distribute and the application form will be open until 30 September with one assessment round after all bids are in. We know that for many museums, reopening is the easy bit (even if it doesn't feel that way now). Recovering well is going to be a long haul and we want to help make it as successful as possible.

As always, get in touch if you want to talk your ideas through. Our guidance notes are available now at:

www.museumdevelopmentyorkshire.org.uk/2020/07/01/museum-development-network-and-art-fund-covid-19-recovery-funding.

To find out more, we have bookable slots for a 1-2-1 discussion with us week beginning 14 September. To reserve a space on one of these, please visit:

www.eventbrite.co.uk/e/fundraising-surgery-tickets-119241581781

Art Fund's Respond and Reimagine Grants Final Round

The final round of Art Fund's 'Respond and reimagine grants' is now open and if you apply by Monday 12 October you will get a decision by 9 November 2020.

These new grants aim to help museums, galleries and cultural organisations respond to immediate challenges connected to the Covid-19 crisis, and offer support to adapt and reimagine ways of working for the future.

www.artfund.org/supporting-museums/programmes/respond-and-reimagine-grants.

European Heritage Awards / Europa Nostra Awards

The European Heritage Awards / Europa Nostra Awards, supported by Creative Europe, are Europe's highest honour in the field of heritage. The Awards recognise excellence in conservation projects and in research; celebrate the most dedicated heritage professionals and volunteers; as well as identifying the finest awareness raising, training and educational programmes.

Up to 30 remarkable heritage achievements from all over Europe are awarded in the 2021 edition. Up to four laureates will receive a Grand Prix and €10,000 each; one will be granted the Public Choice Award, chosen through an online vote conducted by Europa Nostra. In addition, two 'Ilucudare Special Prizes' will be awarded to one of the applications for excellence in heritage-led innovation and international relations. All the winners will be celebrated at a special European Heritage Awards Ceremony.

Application deadline: 1 October 2020 (UK organisations are eligible to apply).

Find out more at:

www.europeanheritageawards.eu.

Your Lockdown Initiatives

We would really like to hear how other museums are evolving during the current crisis, your projects will provide ideas and inspiration to everyone!

Send your features to: lily.wilks@ymt.org.uk.

Your Development

Digital Culture Network

Webinars and Advice Videos

Check out the Digital Culture Network YouTube channel to view recordings of previous webinars and other advice videos:

www.youtube.com/channel/UC-owfPGAfecnJyW74dD_Agw.

Job Opportunities

Ripon Museum Trust Operations Officer

Salary: £17K pa (pro rata 92% = £15,640)
Part-time (34 hrs pw), 6 mth fixed term contract

Do you have the drive and organisational skills to work in a busy office where every day is different? Are you passionate about the accuracy and thoroughness of your work especially financial administration? Do you enjoy working with a variety of people and in a lively diverse team? If so, this job is for you!

The postholder will be responsible for ensuring that the museums have everything they need to operate and be administered effectively. You will order the stock required to keep them well supplied and undertake a varied administrative (including financial administration) workload to meet standards, targets and deadlines. Familiarity with financial software and Excel is essential. You will also assist with managing the volunteer rota, recruitment and development. You will coordinate and administer external room hire.

Find out more at: riponmuseums.co.uk/support/opportunities.

Closing date: 5.00pm on 2 October.

Interviews to be held on: 9 October.

Your Wellbeing

Share Your Resources!

During this time it is more important than ever that you focus on your own wellbeing! Each week we will look at ways to support you.

If you come across resources that help you and would like to share with others, please send them to Liz Denton liz.denton@ymt.org.uk.

And Relax...!

We all need an opportunity to smile, at this time, or a chance to share great ideas to help us ...relax!

Lily is encouraging you all to send her any great resources or tips that are helping you, email: lily.wilks@ymt.org.uk.

Lily Recommends...

- **Wonderful cookie decorating**

I found it so relaxing to watch - warning: may make you hungry!

www.facebook.com/buzzfeedtasty/videos/3294035563975523/?vh=e&extid=eOdFugsALQNB5yCh&d=n.

- **Rescue elephants listening to Beethoven**

Wonderful heart-warming tale. t.co/Z1wvKvx4hk.

twitter.com/nowthisnews/status/1302170354249617411?s=20.

Previously...

In case you missed it...

Just in case you missed them first time round, we're listing below snippets of some of the articles published in previous ebulletins that we think you might still find useful:

- **Audience Agency 'Bounce Forward' Events**
www.theaudienceagency.org/bounce-forwards-events.
- **Cleaning and Disinfecting Historic Surfaces Guidance**
historicengland.org.uk/coronavirus/historic-places/cleaning-disinfecting-historic-surfaces.
- **DCN/EMBED Reopening with Inclusive Practice Online Webinar**
www.museumdevelopmentyorkshire.org.uk/2020/08/04/dcn-embed-webinar-now-online.
- **'Don't Forget the Toilets' Webinar**
youtu.be/zqyufcsJhyk.
- **Face Covering Exemptions Toolkit from Cabinet Office**
[Download the Toolkit PDF](#).
- **Face Coverings - Government advice**
www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own.

Museum Reopening Guidance:

- **NMDC good practice guide on reopening Museums**
www.nationalmuseums.org.uk/coronavirus-update/nmdc-good-practice-guidelines-opening-museums.
- **AIM and Museum Development Network 'Reopening Checklist'**
www.aim-museums.co.uk/museum-reopening-guidance-checklist.
- **Visit Britain consumer mark, 'We're Good To Go'**
www.visitbritain.org/business-advice/were-good-go-industry-standard.
- **EMBED – Reopening Recommendation Guidance focused on Accessibility**
embed.org.uk/covid-19-reopening.
- **The National Archives Re-opening Visitor Charter**
www.nationalarchives.gov.uk/documents/coronavirus-visitor-charter.pdf.
- **Reopening Toolkit from South East Museum Development**
southeastmuseums.org/resource-library/advice-on-reopening

- **Timed Ticketing - Quick Guide**
[Download a PDF copy of the guide.](#)

Other Previous Articles:

- **Advocacy Resources for Digital Archives**
nationalarchives.gov.uk/archives-sector/projects-and-programmes/plugged-in-powered-up/advocacy-resources.
- **Archive Service Accreditation Guidance**
www.nationalarchives.gov.uk/documents/archives/archive-service-accreditation-and-coronavirus.pdf.
- **Arts Council National Lottery Project Grants**
www.artscouncil.org.uk/projectgrants
- **Coronavirus Business Support Finder Tool**
www.gov.uk/business-coronavirus-support-finder.
- **Culture Geek Virtual Conference (20 November)**
culturegeek.com.
- **Financial Difficulties Toolkit**
www.artscouncil.org.uk/publication/managing-financial-difficulties-guide-and-toolkit.
- **MDY Small Development Grant Scheme - Paused Due to Popular Demand**
Please contact your local Museum Development Officer to discuss any potential projects. They will then direct you to appropriate funding streams.
- **Mental Health - Directory of Online Courses**
www.futurelearn.com/courses/collections/support-mental-health-in-lockdown
- **Museum Detox - network for museum and heritage workers who identify as of colour**
www.museumdetox.org.
- **Museum Wellness Network: supporting staff wellbeing post-lockdown:**
www.museumsassociation.org/museum-practice/08062020-supporting-museum-workforce-wellbeing-post-lockdown.
- **Self-Care September from Action for Happiness**
www.actionforhappiness.org/self-care-september.

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If you have any comments about this e-bulletin or would like to contribute a news item, event or job vacancy, please email: mdy-bulletin@ymt.org.uk.

Visit the MDY website at: www.museumdevelopmentyorkshire.org.uk

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