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York Museums Trust Museum Development Yorkshire

Latest news for week ending Friday 22 May 2020

Dear <<First Name>>

Submissions for next week's bulletin should be sent to mdy-bulletin@ymt.org.uk by 5pm on Wed 27 May

In this week's bulletin we launch our new Escaping Lockdown Grants (for projects of £500 to £1,000, with NO match funding), to help you better survive now and prepare to reopen and relaunch your museum.

We are also open for bookings for our 'Celebrating Museums' online broadcast on 23 June, where we will reflect on the projects delivered by Yorkshire's museums during the Covid-19 lockdown.

And a brand new suite of guidance documents is now available on the management of Intellectual Property Rights and volunteers in your museum, which also includes a model assignment document - details in 'News and Notices' below.

We still want to know about your successes and problems - either directly by phone or email or shared at Elevenses. If you're not sure who to email, why not try mdy-office@ymt.org.uk. Please also copy to: gillian.greaves@artscouncil.org.uk. and Coronavirus-queries@artscouncil.org.uk.

This will help us continue to advocate for you and, along with feedback on our work, to reshape our support in these changing times.

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Twitter <a>@MusDevYorks. Please also encourage others in your organisation to subscribe to this bulletin.

News and Notices

Escaping Lockdown Grants Grants assessed weekly - apply now

MDY Small Development Grants 2018-22

In response to the current crisis we are launching a grant fund to help you better survive now and prepare to reopen and relaunch your museum.

We are encouraging projects of £500 to £1000, with NO match funding. We do require a clear project plan that addresses either:

- A key immediate issue that has resulted from the current lockdown
- · Helps you connect with audiences while you are closed
- Helps you engage with volunteers and staff while your museum is closed
- The reopening and relaunching of your museum including measures to make your visitors and your staff and volunteers feel safer while on site

We require a clear action plan that relates to your museum's key purpose and, if possible, a timetable. We recognise that we are still in uncertain times so if the plan or timetable needs to change, we are prepared to be flexible as the situation develops.

The fund is now live and available on an open application basis, with assessments carried out weekly. All monies must be spent and claimed by the end of the financial year. We strongly advise you to speak to your Museum Development Officer before submitting your application.

For speed and simplicity, we are using the existing small grant system. (the small grants do remain open for larger projects). For the guidance notes and links to the online application form, visit: bit.ly/MDY18SGApp.

REMEMBER: If you need any further advice please contact your local Museum Development Officer who will be pleased to comment on potential projects for funding and assist with any queries on the paperwork.

We Want Your Views on MDY Accreditation Support

Final Deadline: 25 May 2020

We are reviewing how we provide Accreditation events support to museums in our region. We want to ensure that museums gain maximum benefit from the support, and that MDY delivers best value to you and your museum.

do this, we need your views about your attendance at Accreditation Workshops and your needs for the future.

Please complete the below survey; it should take no more than 15 minutes: www.snapsurveys.com/wh/s.asp?k=157659403284.

Thank you for your time and support.

Helen Thornton, Regional Accreditation Advisor, Museum Development Yorkshire

Celebrating Museums in Yorkshire and the Humber Online Broadcast

23 June, 10.00am - 12.00pm

Join MDY and ACE to celebrate and reflect on the projects delivered by Yorkshire's museums during the Covid-19 lockdown.

We will be showcasing case studies in the form of 5 minute videos, Q&As and a panel discussion. Join us to celebrate our achievements, learn from each other and be inspired by the resilience and creativity or our colleagues. Darren Henley, Chief Executive of Arts Council England will be taking part alongside colleagues from around the region, and throughout the day, MDY and ACE will be promoting the innovative and inspirational work of regional museums.

To receive a link to the broadcast, please complete the booking form at: www.eventbrite.co.uk/e/celebrating-museums-2020-tickets-105942659346.

If you have a project or activity that you would like to showcase in a 5 minute film, <u>let us know by filling out the online form</u>.

We look forward to seeing you on the 23rd of June!

New Resources for IPR Management in Your Museum

We are pleased to announce the launch of new guidance documents on the management of Intellectual Property Rights and volunteers in your museum, following a successful project and webcast developed by MDY and Naomi Korn Associates.

They provide general guidance, deal with specific FAQs and provide a model assignment document.

They can be found on the MDY website at:

<u>www.museumdevelopmentyorkshire.org.uk/2020/05/14/new-ipr-guidance-sheets-published</u>.

The full library of IPR Advice Sheets can be found at:

<u>www.museumdevelopmentyorkshire.org.uk/resource-category/intellectual-property-rights</u>.

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Past Issues

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Children's Art Week 2020: Grants for Organisations

Application deadline: 27 May



In 2020, Children's Art Week will take place online, at home and in schools across three weeks from 29 June - 19 July 2020. Each week will focus on a special theme. Our 2020 themes are:

- Week 1: The Natural World (from 29 June)
- Week 2: Connecting across generations (from 6 July)
- Week 3: Literacy and creative writing (from 13 July)

Schools, galleries, museums and community groups are invited to plan and register visual arts activities for children and families. These activities will give children and young people, together with their teachers, parents and carers, the opportunity to take part in practical art activities with artists, makers and educators. Registration will open at the end of May.

Grants for Organisations

 6 x £750 grants are available for organisations to commission freelance gallery educators or artists in England, Scotland and Wales to produce or lead new activity during Children's Art Week.

To apply organisations must be members of Engage: <u>engage.org/happenings/grants-for-organisation-freelance-commission</u>.

 10 x £200 grants are available for organisations across the UK to support new or existing events or activity for vulnerable children and young people, including audiences without digital access.

Organisations do not need to be members of Engage to apply: engage.org/happenings/grants-for-organisations.

Application deadline: 5.00pm on Wednesday 27 May 2020.

Introducing the Family Friendly Museum Award From Home!

Kids in Museums are delighted to open nominations for our new award, celebrating how museums and heritage sites have supported families through lockdown.

We are inviting families and museums to share what they think is the best virtual activity created by a museum, gallery, historic house or heritage site.

Has your family enjoyed taking part in an online activity? It could be a live broadcast, craft activity, quiz, social media challenge, game or something else! We want to hear about it.

To find out more and make a nomination, visit: <u>kidsinmuseums.org.uk/what-we-do/family-friendly-museum-award-from-home</u>.

Support for Digital Delivery

The Pilot Live Streaming team have been looking at ways to support organisations delivering online audience content. Their team can work with you on sharing your content to high professional standards, both during lockdown and during a potential future period of on-going audience restrictions.

Check the website for ideas and contact details: www.pilot-theatre.com/livestreaming/covid-19-update

Your Week Ahead

Share Your Lockdown Experience and Learn from Others at Elevenses with MDY

Come along to the MDY virtual Elevenses. Every Monday and Thursday for a cuppa and a chat – you will have to bring your own drink! These are an informal opportunity to share experiences and thinking (and enjoy some different company). We will have two different types of Elevenses, one themed around the three Accreditation strands and the other open to talk about anything and everything.

Win a Yorkshire Cuppa!

As we can't get you a coffee or tea in these informal virtual meetings we have decided to hold a **prize draw for Yorkshire branded tea or coffee**. Each participant will be entered in the monthly draw and we will contact winners to get prizes across during the lock-down or shortly afterwards.

Currently we are using Skype for Business. Don't worry if you don't have Skype for Business, you can use this link: www.skype.com/en/business, you will have to download the web app but don't need a Skype account. It is a different from general Skype. People have had trouble connecting if they have other similar programmes, such as Zoom and Teams open when they try to connect. If you can't hear, try leaving the call and rejoining.

- Monday 25 May Bank Holiday (no Elevenses)
- Thursday 28 May
 Elevenses with Liz and Alan, focusing on the topic of Users and Their
 Experiences
 meet.lync.com/yorkmuseumstrust/lily.wilks/96K906PB
- **Please note the above links are unique to each individual session**

If you have any questions to be discussed please send them to Lily: <u>Lily.Wilks@ymt.org.uk</u>. Please also email Lily if you experience any trouble connecting and we will attempt to solve the issue.

The full Elevenses Schedule can be viewed at:

www.museumdevelopmentyorkshire.org.uk/event-category/elevenses-with-



Collections Trust Coffee Time

Wed 27 May, 11.00am

Join Collections Trust's weekly online get-together to chat about a museum topic over your elevenses - the theme for this week's chat is **Collections Online.**

The get-together is hosted via an online platform that should work with any browser without the need to install anything else. Using a webcam is optional and people can also dial in by phone if they prefer.

Find out more at: collectionstrust.org.uk/events/coffee-time.

Helping Your Organisation Through COVID-19

FREE Sporting Heritage Webinar Thursday 28 May, 11.00am - 12.00 noon

This webinar will help you to navigate your way through the maze of information, advice, support and funding available during the COVID-19 crisis. Are you able to filter out what information, advice and funding is relevant for you as well as manage your day to day operations in what is now our 'New Normal' way of working?

This short live online session will include a 40 minute presentation exploring what is currently available for cultural and heritage organisations, as well as what practical systems, processes, and policies you may need to consider in the recovery phase, as well as a live Q&A session and signposting links from the hosts.

Find out more and reserve a place at:

www.eventbrite.co.uk/e/helping-your-organisation-through-covid19-free-

SEE BELOW for further webinars in June, July and August.

For Your Diary

Regional Forum Meetings Online

Join us online for your regional forum meetings! Booking is now open – please use the links below.

Starting at 3.00pm on the scheduled date, online forum meetings* will offer a couple of hours to:

- connect with your colleagues around the region
- hear brief presentations from a couple of speakers and ask them questions
- hear news and updates from your MDO
- · share your own updates.

All of the planned themes will be viewed from the perspective of our current situation.

We will be using Microsoft Teams and will send you the joining link to use on the day at 3.00pm - 5.00pm. Please contact <u>Lily.Wilks@ymt.org.uk</u> if you have any technical questions.

*Bring your own cup of tea and a biscuit, comfort break at 4.00pm!

- Wednesday 3 June West Yorkshire Attracting Audiences
- Thursday 4 June North Yorkshire Attracting Audiences
- Wednesday 10 June East Riding & North Lincs Attracting Audiences
- Thursday 25 June South Yorkshire Delivering for Children & Young
 People
- Wednesday 8 July West Yorkshire Delivering Digital Capability

Digital Leadership with Culture24

Tuesday 16 June and Thursday 18 June via Zoom at 2.15pm - 4.15pm

This online workshop is aimed at museum leaders with responsibilities across the museum's strategy and operations, and at the end of the course participants will have:

- · Improved your own digital literacy and understanding
- Fuller understanding of the opportunities around digital culture for your organisation
- A range of inspirational yet pragmatic and relatable case studies

Signposting to free online resources to support you going forward.

Register online, priority will be given to non-NPO Accredited museums: www.eventbrite.co.uk/e/online-digital-leadership-with-culture24-tickets-105360971502.

FREE Practical Webinars from Sporting Heritage Open For Bookings Now!

In order to help SSNs, Sporting Heritage members and the wider Heritage sector respond to the impact, issues and challenges they face as a result of the COVID-19 pandemic, Sporting Heritage is working with Jo Boardman and Fran Stovold to offer a series of FREE practical webinars on subjects relevant to the sector. All sessions will include a presentation and an opportunity for questions.

Making the Most of Your Collections Thursday 25 June, 11.00am - 12 noon

Tickets: <u>www.eventbrite.co.uk/e/making-the-most-of-your-collections-free-</u>webinar-tickets-106009198366.

Is Your Collection at Risk? Thursday 23 July, 11.00am - 12 noon

Tickets: <u>www.eventbrite.co.uk/e/is-your-collection-at-risk-free-webinar-tickets-106011932544</u>.

Practical Approaches to Oral History Thursday 27 August, 11.00am – 12 noon

Tickets: <u>www.eventbrite.co.uk/e/practical-approaches-to-oral-history-free-webinar-tickets-106014141150.</u>

Digital Storytelling with Culture24

Tuesday 7 July and Thursday 9 July via Zoom at 2.15pm - 4.15pm

This online workshop is aimed at museum workers who are tasked with creating content for online platforms but who are not digital content specialists.

In the workshop you will explore both the practicalities and strategic considerations of digital storytelling with collections content, looking at content on website and social channels. This workshop will explore the specific tensions and challenges that digital storytelling can pose and focus on the many advantages that museums and collections offer in this space.

Adapting to New Ways of Working

We would really like to hear how other museums are evolving during the current crisis, for instance York Museums Trust are encouraging people to grow flowers from seeds for a community display - see below.

Your projects will provide ideas and inspiration to everyone! Send your features to: lily.wilks@ymt.org.uk.

Museum Gardens at Home



York Museums Trust are encouraging people to plant any flower seeds they have and to share their experiences, tips and results through social media, creating an online citizen gardening project.

The ambition is for people to then bring their blooms to York Museum Gardens for a community display, once they have reopened for the public later this year. Make sure to upload your pictures to Twitter and Instagram with the hashtag #MuseumGardensAtHome!

And free seeds will be delivered with food parcels through food banks in the city.

Jo Killeya, the Trust's head of public engagement, said:

'We hope people young and old and of all levels of experience will give gardening a go this spring, documenting and sharing their experiences online with us'.

Everyone is encouraged to take part – the flowers can be any seeds people are already growing – the hope is to make the activity as accessible to everyone as possible without the need to leave home.

Once the Trust is able to reopen the Gardens we will set a date for people to be able to come and drop off their blooms to create the final display.

For more information visit:

www.yorkshiremuseum.org.uk/museum-gardens-at-home.

Share Your Resources!

During this time it is more important than ever that you focus on your own wellbeing! Each week we will look at ways to support you.

If you come across resources that help you and would like to share with others, please send them to Liz Denton liz.denton@ymt.org.uk.

Be a Best Mate

This year, Mental Health Awareness Week is all about kindness, but it can be difficult to break down what 'being kind' really means. Which is why CALM is using Mental Health Awareness Week to encourage everyone to make a commitment to ourselves, to our mates, to our colleagues and family. Not just when we're finding things tough, but when we're happy, sad, angry or something in between.

<u>www.thecalmzone.net/heres-how-to-be-a-best-mate-this-mental-health-awareness-week.</u>

Jobs and Consultancy Opportunities

Market Engagement Hull Maritime Museum Object Removal & Storage

Hull City Council is currently in the process of undertaking market engagement to inform its procurement approach to commissioning the packing, removal, storage and return of the majority of Hull Maritime Museum's historic collection.

Please note this is not a formal tender process and will not result in the letting of a contract. The Council is testing the market to gather information and ascertain the level of interest in this particular project.

It is currently anticipated that an open procurement process for this contract will be advertised during June 2020, with a contract start date for September 2020.

Click here to find out more.

Deadline for expressions of interest: 5.00pm on 29 May.

Funding Opportunities

BOOK NOW

Support to enable you to take advantage of Covid-19 funding

Museum Development Yorkshire is providing a number of one to one workshop sessions with expert fundraisers. This is in recognition that current circumstances mean you will not be in your usual work environment and may not be experienced in bid writing, especially at relatively short notice.

MDY Funding Round-up - download our up to date round-up of available funding and what is needed to apply.

You will need to provide details of:

- Which funder will you be applying to
- Which deadline you are aiming to submit your application
- How you want to be contacted (phone / video conference)
- Contact name, email, phone number (and video conference username if appropriate) Skype username if you want to use that; email alone is fine for Zoom or Google Meet)
- If you have drafted an application, a copy of that text.

We have 4 appointments left to be allocated on a 'first come first served' basis - <u>please sign up via an expression of interest form</u>.

Your Development

Coronavirus and Artswork Training Courses

Artswork is offering new online training including:

- · online safeguarding for children and young people,
- · safeguarding children and adults at risk,
- · embedding safeguarding in your organisation, and
- evaluating projects with, by and for children and young people.

View the calendar and book here: artswork.org.uk/training-events.

And Relax...!

New Feature

The eagle eyed amongst you will realise this is a new feature! We all need an opportunity to smile, at this time, or a chance to share great ideas to help us ...relax!

Lily is encouraging you all to send her any great resources or tips that are helping you, email: lily.wilks@ymt.org.uk.

LIIY Recommends...

How do you get water to giraffes? Find out in this lovely video by Longleat Safari Park. www.facebook.com/watch/?v=699117957328363.

Since it is Creativity and Wellbeing week I have been looking for crafty things to do to stay sane. I have been doing a lot of jewellery making personally but I am always in awe of those who can draw or paint. Look at this wonderful video by Deepak's Art and Craft! www.facebook.com/watch/?v=510652199486232.

Dieter's Nature Notes

The unravelling of fern fronds is a good sign that spring is sprung. I love the way that the new leaves are all wound up when young. These are called croziers, presumably after their resemblance to a bishop's staff.

This is probably the common variety the Male fern *Dryopteris filix-mas*.



Previously...

In case you missed it...

Just in case you missed them first time round, we're listing below snippets of some of the articles published in previous ebulletins that we think you might still find useful:

- Action for Happiness Coping Calendars <u>www.actionforhappiness.org/coping-calendar</u>.
- AIM COVID-19 Action Checklist <u>www.aim-museums.co.uk/wp-</u> content/uploads/2020/04/Covid19ActionChecklist.pdf.
- AMA Digital Heritage Lab Free digital skills support <u>www.a-m-a.co.uk/digital-heritage-lab</u>.

- Business Support and Skills Online Training www.york.ac.uk/business/cpd/online-training.
- Caring for Collections in Lockdown www.aim-museums.co.uk/conservation-care-collections.
- Charity Digital Events and Podcasts charitydigital.org.uk/events.
- Coronavirus Business Support Finder Tool <u>www.gov.uk/business-coronavirus-support-finder</u>.
- CreativeNetwork from Voluntary Arts <u>www.voluntaryarts.org/creativenetwork</u>.
- Financial Difficulties Toolkit <u>www.artscouncil.org.uk/publication/managing-financial-difficulties-guide-and-toolkit</u>.
- Freelands Foundation Emergency Fund for Artists and Freelancers www.a-n.co.uk/news/freelands-foundation-emergency-fund.
- Governance for Charities in Times of Crisis a Guide for Trustees
 <u>southwestmuseums.org.uk/wp-content/uploads/2020/04/A-Guide-for-Trustees-in-Times-of-Crisis-COVID-19.pdf.</u>
- Government Guidance on Mental Health and Wellbeing During COVID-19 Crisis
 www.gov.uk/government/publications/covid-19-guidance-for-the-public-on-mental-health-and-wellbeing.
- Homeworking Health Check Advice Sheets
 Dealing with eye strain and headaches whilst working from home during self-isolation.

 Helping you prevent aches and pains when working from home
- Let's Talk Loneliness Campaign <u>letstalkloneliness.co.uk</u>.
- Museum Security <u>collectionstrust.org.uk/collections-in-lockdown</u>. and <u>Museum Security Checklist</u> PDF.
- Museums+Heritage Show 2020 Vision FREE talks online show.museumsandheritage.com/talks-2020/
- NCVO Free Online Learning knowhow.ncvo.org.uk/studyzone.
- NEMO Map of Museums in Europe during COVID-19 crisis www.google.com/maps.

<u>yougov.co.uk/topics/international/articles-</u> reports/2020/03/17/YouGov-international-COVID-19-tracker.

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If you have any comments about this e-bulletin or would like to contribute a news item, event or job vacancy, please email: mdy-bulletin@ymt.org.uk.



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