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York Museums Trust **Museum Development Yorkshire**

Newsletter - Fri 24 May 2019**In this Issue**

Dear <<First Name>>

This bulletin is issued fortnightly to keep you up to date with all the latest news from the Yorkshire museums sector.

We hope you find something of interest below - we always welcome new subscribers so please feel free to circulate the bulletin to any friends or colleagues who may also find it useful. However, if you decide not to receive future bulletins please click the unsubscribe button in the footer below.

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**** Date of next bulletin ****
Friday 7 June 2019

**** Deadline for submissions ****
5pm on Wed 5 June

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MDY Notices

In Your Customers Shoes - Northern Museums Visitor Experience Consortium 2019

Museums across the North of England are invited to take part in an exciting programme this summer. 'In Your Customers Shoes' aims to put those that come face-to-face with visitors on a daily basis in the shoes of those visiting.

Each participating museum agrees to send its staff or volunteers to three other museum sites between July and September 2019. They are asked to assess the museum they visit in all aspects of the offer from online presence to visitor engagement. In return, your museum will receive three reports from people from other museums who have visited your site.

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trialled last year in the North West. It has proved a great way for the staff and volunteers who take part to have an interesting and enjoyable day out and bring enthusiasm and ideas back to their home site. The museums being visited receive valuable comments and realistic recommendations for service improvement.

There is no charge to take part and many museums will be able to reclaim travel and admission costs for their participants.

If you would like to take part, please sign up by 14 June. The visits must be carried out by 30 September.

[Click here for the online sign up form](#), or download the [Programme Information Document](#).

If you have any questions contact Janet Thompson the programme organiser on jthompsonyork@outlook.com.

MDY Museum Forum Meetings: how you told us to improve them

Many thanks to everyone who completed our survey on the regional forum meetings. You have helped to identify several ways to make the meetings more useful. Our priority actions are to:

- Provide earlier information on date, venue, theme, speakers and planned outcomes of the meeting, including site visits. Meetings will last for most of the day, allowing for travel time
- Provide more and stronger general communication about forum meetings to encourage new attendees, including the opportunity to attend any forum meeting across the region to access different themes, venues or groups of colleagues.
- Introduce new ways of sharing updates from individual museums during meetings to ensure this is an effective opportunity to explore relevant issues.
- Focus on delivering three forum meetings per year in each of the four sub-regions (North Yorkshire, South Yorkshire, West Yorkshire, East Riding & Northern Lincolnshire). This will match patterns of attendance, and help meet our goals for improvement and managing capacity.

We are aiming to publish a schedule of forum meetings for the coming year by the end of June.

Of the 51 survey respondents, almost all attended at least two forum meetings per year, and we had a good level of survey participation across all areas.

If you have any further questions about the survey results, or these planned developments, please contact Joanne Bartholomew at:
joanne.bartholomew@ymt.org.uk.

Thanks again to everyone who participated – we look forward to seeing current and new attendees at a forum meeting soon.

New Look Museum Accreditation

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galleries. It tells everyone involved with a museum that they're doing the right things to help people to engage with collections, and protect them for the future by ensuring collections are properly managed, visitors are engaged, and institutions are governed appropriately.

The revised standard for Museum Accreditation was released on 1 November 2018 with a more focused and streamlined look aimed at making the process of Accreditation more accessible.

What's new?

- The Accreditation Returns period has been extended from 3 to 5 years.
- Improvements have been made to the focus, tone and structure of the Accreditation Standard with a better balance between the three areas covered: Organisational health, Managing collections and Users and their experiences.
- The previous suite of Accreditation guidance documents has been replaced with a single shorter, clearer document.
- Eligibility criteria and accompanying guidance has been revised to reflect the importance of governance documents and constitutions.
- A [new extended returns timetable](#) covering 2018-2024 has been published
- A new online application system will be available from Spring 2019, ahead of deadline for submission of returns.

Further information about the Accreditation Scheme can be found on the Arts Council England (ACE) website here. The [new standard is available to download](#) and the [new guidance document to support the revised Standard](#) is also available.

Please contact Rebecca Griffiths if you have any questions:
accreditation@ymt.org.uk.

Small Development Grant Scheme 2018-22

Does your museum have a project which just needs that small amount of money to:

- turn a great idea into reality to move the museum forward and better care for its collections
- provide better experiences for your visitors and users
- develop new fundraising ideas
- attend training courses
- implement recommendations made by MDY or
- address areas for improvement for Accreditation?

If so, why not submit an application for a Museum Development Yorkshire small grant?

The Museum Development Yorkshire Small Grants Fund can provide funding for a variety of projects in your museum. Our Small Development Grant Scheme assists museums to implement advice, test new ways of working and make good things happen. It also supports personnel to attend training courses and conferences.

The amount awarded is up to £3,000 per project with a sliding scale of match funding required. The fund for this financial year is now live and available on an open application basis, with assessments made on a monthly basis. All monies must be spent and claimed by the end of the financial year.

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If you need any further advice please contact your local Museum Development Officer who will be pleased to comment on potential projects for funding and assist with any queries on the paperwork.

Regional Forum Meetings

Yorkshire Industrial Collections Network

25 June

Fishing Heritage Centre, Grimsby

The Spring meeting of the MDY sponsored Yorkshire Industrial Collections Network.

The theme is 'On the Water' focusing on the challenges and opportunities of preserving waterway and maritime heritage including a number of case studies with relevance for not only water-based heritage but wider transport and industrial heritage.

Find out more and book a place at: www.eventbrite.co.uk/e/yorkshire-industrial-collections-network-tickets-61923187922.

From the Region

'Leeds Curriculum' Wins Museums and Heritage Award

Congratulations to Leeds Museums on winning this year's Museums and Heritage Award for Educational Initiative of the Year for their ground-breaking Leeds Curriculum!

The Leeds Curriculum is a growing collection of free online teaching resources developed in partnership with 40 cultural organisations across the city, and 30 primary schools. It enables subjects across the national curriculum to be taught through a Leeds lens, helping to ground the children of Leeds in their city, and encouraging them to be active citizens.

The Leeds Curriculum is hosted on MyLearning. Grab a cuppa, go to www.mylearning.org and click on the 'Collections' tab to start exploring!

If you would like to contribute to the Leeds Curriculum, or host a resource on MyLearning, please email izzy.bartley@leeds.gov.uk.

Other Museums + Heritage Show Awards News

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- **Beck Isle Museum's Gordon Clitheroe was Highly Commended as Volunteer of the Year – Individual Award.**
- **The volunteer team at Calderdale Industrial Museum were shortlisted for the Volunteer of the Year – Team.**

Well done to all involved!

Arts&Heritage Meeting Point Programme Commissioned Artists Announced

Contemporary arts agency Arts&Heritage is pleased to announce the artists that will take part in its Meeting Point programme in 2019/20. The chosen artists will partner with six museums across the North of England to create a new piece of work in response to the museums and their collections, including in our region:

- **Ed Kluz working with Colne Valley Museum (Huddersfield)**
- **Mel Brimfield and Gwyneth Herbert working with Kelham Island Museum (Sheffield)**

Mel Brimfield said: *'Composer Gwyneth Herbert and I are delighted to be working with Kelham Island Museum - we're drawing together Men's Shed Association members from across the UK to work in collaboration with us. It's already shaping up to be an absolute treat to work with such an extraordinary army of makers and enthusiasts!'*

Ed Kluz said: *'Having spent the last 12 years researching historic buildings and objects as part of my own practice, I was really excited by the opportunity presented by Arts&Heritage to work directly with a museum and its collection as a means of pushing my own processes and ideas. I'm absolutely delighted to have been selected to work with the Colne Valley Museum. The collection housed in the museum is very much alive and being used as intended by the wonderful community of volunteers. The hub of expertise and specialisms in various aspects of craft and making gives the museum the feel of an art school. As a maker I'm looking forward to exchanging ideas and skills in both directions which will result in an exciting collaborative series of artworks.'*

Find out more at: www.artsandheritage.org.uk/2019/05/22/artsheritage-announces-commissioned-artists-for-latest-meeting-point-programme.

Send Us Your Good News Stories!

In this new section of the bulletin we aim to feature a good news story from one of the regions' museums.

Do you have anything you would like to share across the region? A short paragraph will suffice, so we can share your success and good news with others.

Please submit to mdy-bulletin@ymt.org.uk or speak to one of the Museum Development Team.

Invitation To Support Baseline Research for Museum & Gallery Exhibitions Tax Relief (MGETR)

The Yorkshire & Humberside Visual Arts Network (YVAN) are requesting your help and ten minutes of your time to complete a short questionnaire regarding exhibitions in relation to the Museum & Gallery Exhibitions Tax Relief.

This will help them understand current awareness and uptake of the tax relief programme across visual arts organisations in the North (they are collaborating with colleagues in CVAN networks in North East and North West to gather information through their networks).

Launched in April 2017, the Museum & Gallery Exhibitions Tax Relief (MGETR) seeks to support galleries and museums to develop new exhibitions and display collections to a wider public audience through a new form of state aid.

The Exhibition Tax Relief is based on well-established tax relief systems aimed at increasing investment into the creative industries, such as the digital, music and theatre sectors.

Find out more at:

www.artscouncil.org.uk/supporting-arts-museums-and-libraries/museum-gallery-exhibitions-tax-relief.

Fill in the survey online at:

www.surveymonkey.co.uk/r/YVAN-MGETR.

Awards, Grants and Funding

Money and Medals Network Regional Research Fellowships

Bursary Opportunities - closing date 23 June

The Money and Medals Network (MMN) is offering two Regional Research Fellowships across 2019-20, enabled by funding from the Arts Council England, to regional MMN partner museums across England. The aim of the Fellowships is to promote examination of areas of under-researched numismatic collections within regional museums, with a view to delivering public-facing benefits online. Both Fellowships, towards which a bursary of £4,000 is provided for each opportunity, are open to any museums in England already affiliated to the MMN. The MMN is inviting partners to apply for these Fellowships, with the following conditions:

- There is no set application form, and applications should take the form of a letter of no more than two sides of A4 setting out the research scope, how the proposed work should be undertaken, the proposed timetable for the Fellowship, the benefits of this research to the objectives and legacy of the MMN, and how the bursary money will be used.

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must relate directly to numismatic collections in England, include an element of research around those collections, include at least one defined public outcome, and incorporate an evaluation phase involving both the host museum and a representative of the MMN. Applications which do not adhere to those conditions will not be considered.

- The Fellowships may be taken up on a full-time or part-time basis, and may be used for research expenses or to backfill the direct costs of Fellows whilst undertaking the Fellowship.
- The timing of the Fellowships is flexible. The closing date for applications is 23 June 2019 and successful applicants will be informed within two weeks of that date. Work may begin at any point after that date, but the research, online output and accompanying evaluation must be completed by the end of April 2020 to align with Arts Council England grant and evaluation objectives.

Applications should be submitted from the regional partner museum by email to Henry Flynn, MMN Project Curator at hflynn@britishmuseum.org by midnight on 23 June 2019.

Informal pre-application enquiries may be made to Gareth Williams, MMN Project Manager, gwilliams@britishmuseum.org, Tel: 020 7323 8257.

The British
Museum



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**ARTS COUNCIL
ENGLAND**

Whitechapel Gallery/Art Fund Bursary Opportunity: Career Development Courses

Application deadline: 30 May

The Art Fund have partnered with Whitechapel Gallery for the sixth year running to support their series of professional development courses, and are offering 50 bursaries to curators and museum professionals.

Running throughout June and July, these hands-on courses will draw on the expertise of staff from across Whitechapel Gallery, as well as other industry leaders. Each course will focus on practical training and use current projects as case studies.

Fifty bursaries are being offered to museum professionals on the following one-day courses (five places available on each). How to:

- publish exhibition catalogues
- write for the exhibition
- fundraise – grants and foundations
- curate participatory art projects – schools and teachers
- curate with communities
- curate public events and performance
- curate moving image
- curate an exhibition – touring exhibitions and partnerships
- create a communications campaign
- curate an exhibition – archive displays

Full price places usually cost £195.

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Workshops and Training

Applying for Funds for Smaller Projects and Museums



Monday 10 June
Elsecar Heritage Centre, Barnsley
10.00am – 3.30pm

Are you a small museum? Interested in securing funds for a project? This course will provide helpful tips on applying for smaller grants.

Funding is never easy to get, and in the current climate, it is getting harder and harder to access. Everyone knows about HLF and Arts Council, but what about other pots, where else can you go?

This course will focus on local charities, smaller grant givers and more unusual sources of funding. There will be a practical session too. You can put some of your fundraising skills to the test by writing an application on the day which will be judged by people with experience of reviewing fundraising applications. Feedback will be given and a prize will be awarded to the best application.

Cost: £35 Fed members, £45 non)

Three free places available to volunteers from members institutions (first come first served).

For further information and to book visit: tinyurl.com/yyb6x2ef.

Next Generation Management Training Programme 2019/2020



The Yorkshire and Humberside Federation of Museums and Galleries is proposing to lead another Next Generation Management Development programme for 2019-2020.

The programme is delivered in up to ten workshops (plus an induction meeting) at monthly intervals provisionally starting in October 2019 and finishing in May 2020. The exact programme is developed with the candidates at the start of the course. Workshops are held at various locations throughout Yorkshire. Delegates will visit a number of interesting museum and library locations and hear from senior museum and library professionals.

For all further information please visit:

www.yhfed.org.uk/disclaimer/training.

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Conferences and Events

Leading into the Future memcom 20th Anniversary Conference

Thursday 20 June, London

Launched in 2000, memcom has consistently led the way in thought leadership in the membership sector for over two decades. This year, the memcom conference will move to a full day's event for the first time in its 20-year history. Allowing more time for learning, debating and networking, this year's over-arching conference theme is 'Leading into the Future'. The conference will open with a plenary session followed by breakout streams on the themes of Strategy Membership, Marketing and Communications, Finance, People and Leadership, Commercial Opportunities, Digital, Data & Technology, Influence and Governance.

As ever, our speakers will be addressing the key issues of today through a series of talks, debates, panel discussions and roundtables. We'll also be presenting research on key conference themes. Delegates will be able to move freely between streams depending on preference.

Find out more and book a place at: www.memcom.org.uk/memcom19-conference/#memcom-20th-anniversary-section.

Still time to book...

RD1st: Introduction to Coaching One Day Workshop

4 June, Yorkshire Dance, Leeds

Do you wish to develop your leadership style using coaching techniques and approaches? Would you like to improve your ability to motivate and encourage others to improve their performance? This one-day course introduces core coaching skills and tools in a highly practical and participatory workshop. Covering core coaching principles, skills, structures and Action Learning.

Find out more and book a place at: www.eventbrite.co.uk/e/rd1st-coaching-skills-for-leadership-a-one-day-introduction-leeds-summer-19-tickets-56835194597.

TEG Preparing to Borrow Workshop

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Merseyside Maritime Museum

This Touring Exhibitions Group (TEG) workshop supports participants to acquire the knowledge and confidence to make an application to borrow an object or exhibition. It is an interactive session, based on problem solving and discussion.

Find out more and book a place at:

www.eventbrite.co.uk/e/teg-preparing-to-borrow-workshop-liverpool-tickets-57375028254.

The Artist Researcher: Artists and Museums Working Together

Friday 7 June 2019, 9.30am – 4.00pm
The Foundling Museum, London

Museums have always been a source of inspiration and knowledge for artists, and a refocus for many from 'making' for an object based practice to a more open-ended research driven approach has led to increased appetite for access to museum archives and the specialist staff oversee them. This one-day series of panel discussions on building and managing relationships between contemporary visual artists and museums in the UK, is aimed particularly at smaller museums looking to broaden access and think differently about their collections. The event convenes arts practitioners and museum representatives in a series of panel discussions to consider the mutual benefits and challenges to artist, institution and audience in such collaborations.

Find out more at: www.artquest.org.uk/project/the-artist-researcher.

Children, Families and Wellbeing Training Day

Tuesday 11 June, 10am-4pm
Manchester Museum

This training day will be based at Manchester Museum, which alongside the other University of Manchester owned organisations, The Whitworth and Manchester Art Gallery, has a pioneering and long-established health and wellbeing programme with their local community. You will hear about their work with children and families from the perspective of their staff, their health care partners and participants. We are also delighted to include speakers from the Fitzwilliam Museum and National Museum Wales who will present case studies about their innovative provision.

For more information or to book please visit:

www.eventbrite.co.uk/e/children-families-and-wellbeing-tickets-59229166030.

Creating Digital Interactives on a Shoestring Budget

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Leeds Discovery Centre

A practical workshop for heritage professionals to learn to create locked down simple interactive games, quizzes and layered digital content in-house and on a limited budget using Microsoft Powerpoint and free open-source graphics software. The aim is to equip you with the skills you need to create high quality digital interactives for use on Microsoft Windows touchscreens in a gallery setting. Example uses include: Providing more detailed or specialist content that doesn't fit in a physical exhibition, creating a quiz or interactive game linked to an exhibition, or even providing overall information for visitors on arrival.

Lunch and refreshments will be provided on the day. Event in partnership with GEM Yorkshire and Humberside. Only £30 per delegate!

Find out more and book a place at:

www.eventbrite.com/e/practical-workshop-creating-digital-interactives-on-a-shoestring-budget-tickets-56576946169.

Emergency First Aid at Work

Tuesday 18 June, 9.30am - 5.00pm
St James Parish Centre, Horsforth, Leeds

The objective of this qualification is to support learners in becoming emergency first aiders in the workplace. The content of the qualification meets the HSE requirements for training emergency first-aiders in those organisations that have identified that staff need to be trained to this level within their first-aid needs assessment.

The qualification covers knowledge such as the roles and responsibilities of the first aider, how to assess an incident and recognising signs and symptoms of injury and illness. The qualification also covers first aid skills in CPR and use of an AED, providing first aid to a casualty who is choking and dealing with external bleeding and hypovolaemic shock.

Cost £60.00

For more information or to book a place please go to june-efaw.eventbrite.co.uk or email: admin@community-matters.org.uk.

Postgraduate Archival Skills Training (PAST) from The National Archives

PAST Records Workshop: Medieval Legal Records
20 June 2019

This Medieval Legal Records workshop will provide you with the essential skills to identify and access original source material amongst the legal records of central government.

PAST Records Workshop: 19th and 20th Century Design History - 25 June 2019

This 19th and 20th Century Design History workshop will provide you with the essential skills to identify and access original design records - many of which are unexplored and unknown to design historians.

For full details and to book a place, visit: www.eventbrite.co.uk/e/past-records-workshop-19th-and-20th-century-design-history-registration-55631404027.

Both workshops last for a full day, are based at The National Archives and cost £25.

AIM National Conference 2019

**20-22 June
National Civil War Centre, Newark**

The theme this year is 'How to be a great destination' and they have lined up inspiring speakers, new networking opportunities and some exciting social events. The conference will look at creative place making, becoming a great destination for your community, understanding your audiences, tips for creating an excellent visitor experience and case studies on how to attract groups to your museum and making your shop or café into a desirable destination amongst many more.

For more info and details on how to book visit: www.eventbrite.co.uk/e/aim-national-conference-2019-how-to-be-a-great-destination-tickets-54854843313.

How to set up, survive and thrive as a freelancer in the cultural sector

**24 June, 9.30am - 4.30pm
NCVO, London**

Join this practical and inspiring training workshop designed to kick-start and sustain a flourishing freelance or consultancy business. The day is jam-packed with proven approaches, ideas and tools to get started, market yourself, find work, win work, manage your finances, handle client relationships and look after your health and well-being. The day is for anyone thinking about freelancing, or has been freelancing for less than a year with arts and heritage organisations across any art form or specialist area.

Find out more and book a place at:
www.tickettailor.com/events/museumfreelance/235527.

Early bird places are £200, then standard tickets are £230.

Building Greatness from Challenging Times

Charity Finance Group Northern Conference 2019

**Thursday 27 June 2019
Manchester**

Charity Finance Group's biggest conference in the north returns to Manchester. With Brexit a fixed feature of uncertainty in the landscape, it's crucial for financial managers to possess the latest knowledge to maintain a robust role, and to keep growing and developing strategies at a challenging time.

CFG's Northern Conference 2019 is the opportunity to find out the latest charity finance and sector news, and the regulatory and technical updates which you need to know. It also provides space to step back and develop room for fresh thinking as speakers share best practice and ideas in strategy sessions.

Find out more at: www.cfg.org.uk/northern19.

Empower the Educator

**Friday 28 June, 1.00pm - 4.00pm
Discovery Centre, Leeds**

As heritage practitioners make huge strides in working with people with SEND, this session will help you explore your practice, the challenges you face and the potential you have to grow strong and sustainable relationships with a greater variety of learners. GEM Education and Communications Manager, Holly Bee, will facilitate a collaborative session to help you find your next steps in SEND inclusion. We will share examples of great practice, workshop challenges and build peer support, take time to reflect and experiment in the "Learning Lab", and explore practical tips around advocating inclusion and building flexible and effective programmes.

To book a free place: www.eventbrite.com/e/empower-the-educator-developing-internal-advocacy-for-access-work-within-museums-tickets-59773997636.

The Thriving Child In The North

**28 June, 9.30am - 4.00pm
The Lowry, Salford**

Children and young people can face many challenges in today's society as they navigate their way through school and home life. Social and economic disadvantage, issues around mental health and well-being, discrimination of many kinds may all combine to hinder children's flourishing. 'The Thriving Child' is a series of simultaneous conferences taking place at venues across the UK. Led by the Royal Opera House, Covent Garden, it will examine these issues in detail and consider how

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sectors might need to change to meet the needs and expectations of young people.

Find out more at: curiousminds.org.uk/thriving-child-north.

Child Protection and Safeguarding in the Arts and Cultural Sector

4 July 2019, 10.00am-4.15pm
Yorkshire Dance, Leeds

The day will provide in-depth practical advice to help you develop sensible structures and build confidence around child protection issues, within the context of developing and delivering creative and cultural projects for children and young people. The course also includes a "safe touch" section, exploring how child protection guidelines can be maintained within more physical art forms such as dance and theatre.

Find out more and book a place at: www.eventbrite.com/e/child-protection-safeguarding-in-the-arts-and-cultural-sectors-tickets-54974779044.

Or contact a member of the Professional Development team via: 02380 332491 / training@artswork.org.uk.

Social History Curators' Group Conference

18-19 July 2019
Edinburgh

Bookings are now open for the 2019 SHCG Conference 'The Future of Social History: Who are we Curating for?'. The conference cover a wide range of themes including rationalisation and representation in museum collections.

Conference is a great opportunity to hear about the experiences and learning from a range of institutions across the country, to take part in valuable knowledge building workshops, and to have the opportunity to network with others in the sector at a friendly conference aimed at anyone working with social history collections.

More details and booking form at: www.shcg.org.uk/conference2019.

GEM Conference 2019

Connection, Action, Innovation:
Forging dynamic and lasting partnerships with communities

Wed 11 – Fri 13 September 2019
Torquay Museum

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The GEM annual conference is the landmark CPD event of the year for heritage learning in the UK. Through a combination of inspiring keynotes and practical sessions, GEM conference provides delegates with new ideas, original solutions and strengthened networks. We build a participatory space, by Gemmers, for Gemmers, uncovering new pathways and shining a spotlight on best practice and cutting-edge developments.

Find out more at: gem.org.uk/training-and-events/gem-conference-2019/.

Save over £60 - early bird rate until Monday 17 June.

Age Friendly Museums North West Showcase Event

19 September 2019, 10.30am - 4.00pm
Victoria Gallery and Museum, Liverpool

Join us for a day full of inspiring examples of how North West museums are improving services to engage older people in our communities through developing partnerships, using their collections and enhancing their spaces. The opportunity for networking with each other and the speakers will also be provided in the museum café at the end of the day. MDNW will also be launching their Age Friendly Museums Audit Tool to support museums to improve their services for older people in our communities.

Blog post for more information:

museumdevelopmentnorthwest.wordpress.com/2019/04/03/free-event-age-friendly-museums-north-west-showcase-event.

Link for booking: www.eventbrite.co.uk/e/age-friendly-museums-north-west-showcase-event-tickets-59113156041.

Jobs, Volunteering & Consultancy Opportunities

York St Mary's Site Assistants x 4

Fixed term contract (Jun 2019 to Jan 2020)
Salary: £17,673 pa pro rata

Posts 1 & 2:

21.5 hrs pw (rota system working 4 days out of 7. This will include some evenings and weekends), actual salary: £10,269

Posts 3 & 4:

15 hrs pw (rota system working 3 days out of 7. This will include some evenings and weekends), actual salary: £7,164

We are seeking four warm and friendly individuals to join our Visitor Experience team who create a welcoming and engaging experience for all our visitors.

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Immersive Experience). The Site Assistant will work alongside the Van Gogh - The Immersive Experience exhibition team to manage operational issues ensuring visitors receive excellent customer service in a safe, clean and welcoming environment. This is a hands on operational role which includes interacting with visitors, assisting with both retail and admissions for the exhibition and ensuring that all visitor operations run smoothly.

You will be responsible for opening and closing procedures including starting and shutting down AV equipment as well as responding and reporting any health and safety or security issues during working hours. Hours of work vary but will include some evening and weekends. You will take a pro-active approach to presentation, ensuring that our high standards are met at all times.

If you have experience in a similar role and a commitment to providing the highest level of customer care, we would love to hear from you.

Find out more and download application forms at:

www.yorkmuseumtrust.org.uk/about-us/our-people/jobvacancies.

Closing date: 9am on Thursday 30 May 2019.

Interviews will take place in York on 7 or 10 June 2019.

National Railway Museum Interpretation Manager - Masterplan Job

Salary £30K-£35K + benefits

Do you have a creative flair, with experience of creating a range of interpretative elements for museum, heritage or cultural projects?

The National Railway Museum is undergoing a period of exciting transformation. Vision 2025, our masterplan, is an ambitious programme of major projects that represent the most significant developments in the museum since we opened in 1975.

We are seeking an Interpretation Manager to lead the development and delivery of interpretive content for a range of masterplan projects. As Interpretation Manager, you will lead on and develop creative interpretation briefs across various mediums to deliver to the brief, programme and budget. You'll manage the successful development and delivery of interpretation across the NRM Masterplan, supporting to deliver a transformative visitor experience across two iconic galleries, outdoor spaces and the new Central Gallery at the NRM.

Find out more at: group.sciencemuseum.org.uk/work-for-us.

Closing date: 2 June.

The Burton Constable Foundation Opportunity to Tender

**National Lottery Heritage Funded
Resilient Heritage Project**

The Burton Constable Foundation has received a grant of £85,000 from the National Lottery Heritage Fund to increase its organisation resilience and sustainability. The project aims to secure the future of Burton Constable by reviewing the effectiveness of the organisation, building capacity through adopting new ways of working, testing

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We are looking to appoint an experienced company or group of consultants to create a robust business plan and associated documents, to ensure the future sustainability of Burton Constable Hall and Grounds.

This will include the creation of the following documents and all associated preparation:

1. Review of Governance and Staffing Structure
2. Viability appraisal of the Stables and associated buildings – with a view to future income generation opportunities and enhancement of the visitor offer
3. Audience Development Plan
4. Fundraising Strategy
5. Business Plan
6. Project Evaluation.

Submissions are invited from lead consultants and companies who would be interested in taking this role.

For a copy of the tender documents please email:

susanhopkinson@burtonconstable.com.

Closing date: 17 June 2019.

Ryedale Folk Museum Museum Maintenance Officer

**Salary: £20,000 pro rata
Hours negotiable (bet. 24-40 hrs pw), permanent**

This job is a great opportunity to join a small and friendly team at Ryedale Folk Museum. The Museum Maintenance Officer will help to maintain our buildings and care for the six-acre site, alongside a team of enthusiastic volunteers.

We are looking for a person who is able to identify maintenance tasks and then carry them out to a high standard. Currently, a team of volunteers support the care of the site, and the postholder will be expected to organise and coordinate their tasks.

The role of Museum Maintenance Officer is to undertake essential and routine repair jobs around the Museum's site and buildings. The officer will work with and lead volunteers to plan and deliver an annual programme of practical maintenance tasks.

Send CV and Covering Letter by the closing date to: Craig Irving, Operations Manager, craig@ryedalefolkmuseum.co.uk or by post or by hand to: Ryedale Folk Museum, Hutton le Hole, North Yorkshire YO62 6UA.

Closing date: Midnight on Sunday 23 June.

Interviews: Wednesday 3 July.

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If you have any comments about this e-bulletin or would like to contribute a news item, event or job vacancy, please email: mdy-bulletin@ymt.org.uk.

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