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York Museums Trust **Museum Development Yorkshire**

Newsletter - Fri 19 January 2018

In this Issue

Dear <<First Name>>

This bulletin is issued fortnightly to keep you up to date with all the latest news from the Yorkshire museums sector.

We hope you find something of interest below - we always welcome new subscribers so please feel free to circulate the bulletin to any friends or colleagues who may also find it useful. However, if you decide not to receive future bulletins please click the unsubscribe button in the footer below.

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**** Date of next bulletin ****

Fri 2 February 2018

**** Deadline for submissions ****

5pm on Wed 31 January

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MDY Notices

Northern Museums Volunteer Pass 2018-2020

Last chance to participate: deadline 20 January

The Northern Museums Volunteer Pass is one of the largest Volunteer schemes in England with over 160 participating institutions and over 6,000 participating volunteers.

It allows your volunteers to gain various benefits at other participating museums and

is open to ALL accredited museums, or those working towards accreditation, in the North East, North West and Yorkshire and Humberside Museum Development regions.

What's the benefit to your museum?

- **Raises awareness of your museum.** As one museum said '[the passes] market what's on offer to future possible visitors' and another '[the pass] helps promote the region as a whole'
- **Learning Opportunities.** Museums said the benefits were: 'Opportunity to see other museums. Can pick up and bring back ideas'.
'A chance to appreciate what other museums are doing and generate new ideas'.
'Way to keep up with what others are doing and reflect on our services'.
- **Networking and Benchmarking.** Museums said the benefits were:
'to build understanding and make relationships to other museums. To see and learn from what other organisations are delivering. To be able to benchmark against what we deliver, and what we could deliver'.
'Being part of a museum community'.

To find out more download the [2018 Volunteer Pass information sheet](#).

To see the list of participating museums, download the [PDF outline of the scheme](#), or you can contact Gillian Waters on Gillian.waters@ymt.org.uk.

To sign up to the scheme, simply complete the form on survey monkey to express your interest www.surveymonkey.co.uk/r/NMVP2018.

Deadline: 20 January 2018.

2017-18 Small Development Grant Scheme

Does your museum have a project which just needs that small amount of money to:

- turn a great idea into reality to move the museum forward and better care for its collections
- provide better experiences for your visitors and users
- develop new fundraising ideas
- attend training courses
- implement recommendations made by MDY or
- address areas for improvement for Accreditation

...if so, why not submit an application for a Museum Development Yorkshire small grant?

The Museum Development Yorkshire Small Grants Fund can provide funding for a variety of projects in your museum. Our Small Development Grant Scheme assists museums to implement advice, test new ways of working and make good things happen. It also supports personnel to attend training courses and conferences.

The amount awarded is up to £3,000 per project with a sliding scale of match funding required. The fund for this financial year is now live and available on an open

application basis, with assessments made on a monthly basis. All monies must be spent by the end of February 2018.

Please click on the following link for the guidance notes and links to the online application form: bit.ly/1VjpB4L.

If you need any further advice please contact your local Museum Development Officer who will be pleased to comment on potential projects for funding and assist with any queries on the paperwork.

Other Notices

Ripon Museum Trust Trustee Vacancy

At this exciting time of expansion we are keen to find new skills and vision to help us become the best small museums in the country.

All applicants welcome but especially those with skills in:

- marketing/branding/social media/commercial acumen and social entrepreneurship
- staff development, human resources and performance management.

For an informal discussion before application please contact Richard Taylor, Chair of Trustees: 07720 751562.

Closing date for applications: 23 February 2018

Help improve the State of Museum Access 2018

In 2016, 27% of UK museums provided no access information online for disabled visitors. Are you one of those 458 museums?

Vocal Eyes will soon be researching the State of Museum Access 2018; help improve the figure and increase access for all.

Find out more at: vocaleyeyes.co.uk/help-improve-the-state-of-museum-access-2018 or use [#SOMA2018](https://twitter.com/SOMA2018) on Twitter.

Museums and Resilient Leadership Programme 2018-19 Application Deadline: 31 January

Don't miss your opportunity to apply for the Museums and Resilient Leadership Programme (MRL) - a unique year-long development course fully funded by Arts Council England.

Described as 'life changing', it is designed to help you become a cultural leader for the 21st Century, resilient and entrepreneurial.

Participants receive £7,500 worth of leadership training, comprising:

- 5-day overseas study visit to cultural organisations in a country of your choice
- 2 x 3 day residential workshops
- 8 workshops and masterclasses on leadership, governance, finance, skills and models
- online leadership resource bank
- personal mentor and coach

The Programme draws on a wealth of knowledge and insight about leadership in the cultural and commercial sectors. It puts this learning at your disposal in inspirational settings.

Go to the [MRL website](#) to find out more and follow the link to apply for the Programme.

Applications are open until 5.00pm on Wednesday 31 January 2018.

Regional Forum Meetings

Museum Development Yorkshire Sub-Regional Forum Meetings

East Yorkshire and Northern Lincolnshire:

10.00am, 29 January 2018, North Lincolnshire Museum

Find out more and book at: www.eventbrite.co.uk/e/east-yorkshire-and-northern-lincolnshire-museums-forum-january-meeting-tickets-41705017831.

Leeds, West Yorks, Harrogate and Craven:

10.00am, 21 February 2018, Treasures of the Brotherton Gallery, University of Leeds

Find out more and book at: bit.ly/2ISAY71.

Hambleton and Richmondshire:

10.00am, 27 February 2018, Richmondshire Museum

York and District:

2.00pm, 5 March, National Railway Museum

Moors and Coast:

2.00pm, 13 March 2018, Woodend, Scarborough

Yorkshire Industrial Museums Network

10.00am, 10 April 2018, Vintage Carriages Trust, Ingrow

Grants and Funding

BAFM Travel Award Bursary 2018

BAFM is again offering its bi-annual Travel Award. The winner may be either totally committed volunteers of any age (who devote many hours supporting their museum or gallery) or a young professional who is starting their career in the museum world.

Funded travel could be within the UK or abroad and the winner would spend time at their chosen destination working behind the scenes, in order to extend their experience and make contacts for the future. Alternatively the travel could be in the form of a short duration internship, or the chance to work alongside a respected specialist.

Thanks to the most generous support of an anonymous donor we were able to commence the scheme in 2016. There will be one award of up to a total of £2,000 available on each of three alternate years. This award will be made in the alternate years to BAFM's Robert Logan Award.

Applicants are asked to submit a short paper of not more than 500 words describing:

- What they hope to achieve by spending time at the particular venue
- The benefits to their career or organisation
- An indication of the total cost of the proposal in their submission.

The panel of judges will consider the idea behind the proposal, its likely success, and the 'value for money' the proposal represents.

Shortlisted applicants will provide references and evidence of contacted host groups or organisations. An application for a residential internship must be supported by a provisional invitation from the venue being considered.

The winner will be invited, expenses paid, to the BAFM Conference to receive their prize and a detailed report of the winning Project will be published in The BAfM Journal after the study period.

Deadline for submissions: 30 April 2018.

Winner announced 1 September 2018.

Application forms may be downloaded at: www.bafm.co.uk/bafm-travel-award-bursary.

Workshops and Training

Developing Resilience and Environmental Sustainability in the Cultural Sector

26 January, 10.00am - 2.00pm
Lapworth Museum, University of Birmingham

The workshop, which is being led by London-based creative environmental charity Julie's Bicycle, will introduce the Museums' Environmental Framework, which is a new tool helping you to map your organisation's current environmental practice and scope your ambition for taking further action. We will share examples of best practice and practical actions you can take.

This free workshop will be especially beneficial for smaller cultural and heritage organisations and Museums – exploring how to prioritise and take action if you have a small staff team and use volunteers.

José Forrest-Tennant, Development & Sustainability Manager at Lapworth Museum, will be on-hand to discuss current development of the Museum's creative green certification.

Find out more and book a place at: bit.ly/lapworth-resilience.

Historical Research Methods Training event

30 January, 10.00am to 3.00pm
Carlisle Business Centre, Bradford

The Bradford Police Museum is hosting a training session on historical research methods, as part of its Police Heritage project. There are 8 free places available to any interested delegates from other regional museums. The session will run from 10am until 3pm with a break for lunch. The training is not subject specific and should be helpful to anyone looking to develop a research project or who is conducting historic research for an exhibition. It will be led by Dr Danna Messer and will cover the following:

- Getting Started: Planning a research project
- Historical sources and locating source material
- Research methods and tools
- Evaluating material

For further information or to book a place please contact Project Curator Esther Graham: esther.graham@riponmuseums.co.uk. Places will be given on a first come first served basis.

This training is supported and funded by the Esmée Fairbairn Collections Fund.

Collections Trust Workshops:

These sessions are being run in partnership between Museum Development Yorkshire and the Collections Trust. The Collections Trust offer free training and advice through their ACE-funded outreach programme, working closely with the museum development network.

Collections Review and Rationalisation – 2 places left **Tue 13 February 2018, 10.00am - 4.00pm** **Boston Castle, Rotherham**

Find out more and book a place at:

www.eventbrite.co.uk/e/collections-review-and-rationalisation-tickets-36654311031.

Documentation Backlogs – 2 places left **Tue 6 March 2018, 10.00am - 4.00pm** **Skipton Town Hall**

Find out more and book a place at:

www.eventbrite.co.uk/e/documentation-backlogs-tickets-36654595883.

Documentation Backlogs – 1 place left **Wed 7 March 2018, 10.00am - 4.00pm** **York Castle Museum**

Find out more and book a place at:

www.eventbrite.co.uk/e/documentation-backlogs-tickets-36654873714.

An Introduction to Rights Management - 9 places left **Thu 29 March 2018, 10.00am – 4.00pm** **Workhouse Museum, Ripon**

This session will provide an introduction to the sometimes daunting world of rights management. Together we will explore intellectual property rights, in particular works protected by copyright. The session will offer an overview of copyright and its implications for museums, their audiences and collections. We will discuss basic principles including ownership, duration, obtaining and recording permissions, risk management and orphan works, as well as how to apply the SPECTRUM Rights Management procedure within your organisation.

Find out more and book at place at:

www.eventbrite.co.uk/e/an-introduction-to-rights-management-tickets-40778946928.

Free Workshop **Introduction to Data Protection and General Data** **Protection Regulations**

Monday 26 February 2018, 9.45am – 12.45pm

The Bar Convent, York

This workshop is suitable for museum trustees, volunteers and staff who have little or no knowledge about data protection and/or wish to refresh their knowledge.

What will be covered?

- What is Data Protection and what is the GDPR (General Data Protection Regulations) due to be implemented in 2018?
- The types of personal data and associated activities covered by Data Protection legislation – both now and under the 2018 changes
- Understand how the 2018 changes will impact on your museum.

Find out more and book your place at:

www.eventbrite.co.uk/e/introduction-to-data-protection-and-general-data-protection-regulations-gdpr-tickets-39911808293.

Free Workshop Advanced Copyright

Monday 26 February 2018, 2.00pm – 5.00pm
The Bar Convent, York

This workshop is for museum trustees, volunteers and staff who had already received basic copyright training in the last couple of years.

The intention of this advanced copyright workshop is to build upon the basic copyright knowledge of attendees and unpick copyright in detail focussing specifically on the exceptions to copyright, licences and orphan works.

The workshop will be divided into a number of following themed sections, including:

1. I have received funding from HLF to digitise my collection – what do I need to consider in terms of rights and permissions?
2. I want to reproduce items on my website but can't trace the rights holders – what are my options and what should I do next?
3. I would like to reproduce digital copies of my collection items in my gallery space on dedicated terminals – what do I need to know about copyright? What other exceptions to copyright might help me in my work with my museum?
4. I have some disabled visitors coming to my museum and I wondered if I can make them accessible copies of our collection items?

To see the full range of themes and to book a place visit:

www.eventbrite.co.uk/e/advanced-copyright-workshop-tickets-39911908593.

Conferences and Events

Ian McMillan to appear at AMOT's Building Resilience Showcase - reserve your free place now!

**Wednesday 7 February 2018
9.15am to 5.00pm
National Football Museum
Manchester**



AMOT are excited to announce that talented Yorkshire poet, journalist and broadcaster Ian McMillan has agreed to act as compere for the morning programme. Ian, who has written and performed his own works for over 30 years, will interact with delegates, host the expert panel debate and even perform an exclusive poem specially created by him at the event. (*photo by: Jon Parker Lee www.manchesterphotographer.com and Manchester Literature Festival*).

Tickets are going fast so book yours now to avoid disappointment - see link below.

The free showcase will also provide delegates with an opportunity to:

- get updates from our Army Museums into the Future programme
- get involved with a specialist panel debate on 'How our organisations and sectors can become more resilient' with key professionals from leading funding, investment, and support agencies, and
- access one to one information via our Resilience not Reliance Hot Desks clinics as well our practical Resilience workshops.

This exciting venue, The National Football Museum in Manchester City Centre, will offer us access to multiple rooms across four open-plan floors, where delegates will be able to see first-hand how the public engages with and enjoys the museum, its collections and exhibits.

Find out more and book your place now at:

www.eventbrite.co.uk/e/building-resilience-showcase-registration-41143816262 before the booking deadline of: 2 February.

Two GEM Yorkshire and Humberside Events:

Creating a model for active adult engagement in small/medium sized museums

**27 February 2018
Clifton Park Museum, Rotherham**

Over the past few months Christine Evans (Project and Development Manager) visited The Ashmolean, Great North and Experience Barnsley museums and carried out detailed desk research to evaluate current successful practice in larger museums. The aim was to create a model for adult engagement that could be transferred to Clifton

Park Museum and other small to medium sized museums. Hear about her research, discuss new models of engagement and develop your own practice during this session

Find out more and book a place at: www.eventbrite.com/e/creating-a-model-for-active-adult-engagement-in-smallmedium-sized-museums-tickets-42104824664.

Engaging Schools and Families with Local and Sensitive Histories as a City of Culture

Friday 9 March 2018, 10.30am to 2.30pm Wilberforce House, Hull

This CPD event will focus on the findings of Heritage Learning's research into engaging school and family audiences with local and sensitive histories, with a particular attention to the impact of being a designated City of Culture. This project has been funded by the GEM YH ReachOut Bursary.

The agenda will cover the following questions:

- What we observed and discovered
- Our key take away messages
- How we plan to move forward with our findings
- Tour of Wilberforce House

Find out more and book a place at:

www.eventbrite.com/e/engaging-schools-and-families-with-local-and-sensitive-histories-as-a-city-of-culture-tickets-42105899880.

Association of Volunteer Managers' Conference

Volunteering for All: Measuring the health and wellbeing benefits

Thursday 15 March, The Whitworth, Manchester

We all know the great impact volunteering makes, but how do we measure the benefits?

Can we quantify the health and wellbeing advantages of a particular volunteer programme?

Join us to hear the results of key studies in this area, and how volunteer managers make the most effective use of this knowledge!

This event will address various aspects of the volunteer journey from the volunteer managers perspective, with a particular focus on measuring the health and wellbeing benefits for everyone involved: the volunteers; the programme managers and volunteer leaders; the organisation; the end users and clients.

Any enquiries, please contact Greville Southgate, L&D Officer on greville.southgate@volunteermanagers.org.uk or 020 7426 9192.

Find out more and book a place at: www.eventbrite.co.uk/e/avms-volunteering-for-all-measuring-the-health-and-wellbeing-benefits-tickets-42078689493.

Still time to book...

GEM Learning & Sharing Centre 2018 Training Courses

Book now for one of our foundation, intermediate or advanced courses taking place early 2018!

- **Foundation course:**
Effective Engagement, London
20-21 February, 22-23 March 2018.
- **Intermediate courses:**
Health and Wellbeing, Manchester, 24 January 2018.
Essentials of Leadership, Bristol, 25 January 2018.
Fundraising and Income Generation, York, 26 January 2018.
Heritage Interpretation, London, 8 February 2018.
Working with Artists in Heritage Settings, Leeds, 13 February 2018.
- **Advanced workshop:**
The Learning Curve, Dudley, 2 February 2018.

Save the date:

LSC Celebration Conference Thursday 29 March 2018, 11.00am - 4.30pm National Army Museum, London

The Learning and Sharing Centre (LSC) conference will celebrate the outcomes of the project and give you the opportunity to delve into the importance of learning and sharing in the sector. Join us to discuss the current and future needs of CPD within the heritage learning workforce, and take part in taster sessions of GEM's new training programme developed as part of the LSC project. A one-day conference that will be informative, practical, and not to be missed! A drinks reception will take place from 4.30pm until 6.00pm. Bookings open soon.

Photographic Collections Network Care of Photographs with

Specialist Conservator Susie Clark

Fri 26 January 2018, 10.00am to 5.00pm
The Learning Zone, Wakefield Museums

For further information about this workshop and the Photographic Collections Network please visit:

www.photocollections.org.uk/events/seminar-care-photographs

or contact Maura McKee, Coordinator PCN at maura@photocollections.org.uk.

'Great Design Doesn't Have to be Grand' Sustainable Exhibitions for Museums (SEFM) Event

1.00pm - 5.00pm Thursday 8 Feb 2018
Natural History Museum, London

The event will focus on sustainable exhibition design. Speakers will include representatives from the Natural History Museum, Steensen Varming and Julie's Bicycle.

Due to the popularity of SEFM events, please be aware that places are limited and will be given on a first come served basis.

To book a place, please RSVP to sustainable.exhibitions.museum@gmail.com.

This event is sponsored by Lengard, one of London and the South's pre-eminent and historic building conservationists, sensitively restoring, repairing and conserving historic buildings. Clients include the Natural History Museum and Headstone Manor Museum.

Child Protection & Safeguarding in the arts and cultural sectors



Thursday 8 February 2018, 10.00am - 4.15pm
West Yorkshire Playhouse, Leeds

This course provides a full update on current child protection legislation, including the Disclosure and Barring service, the Duty to Refer and Working Together. The day will provide practical advice to help you develop sensible structures and build confidence around child protection issues, within the context of developing and delivering creative and cultural projects for children and young people.

Find out more and book your place online at www.eventbrite.com/e/child-protection-safeguarding-in-the-arts-and-cultural-sectors-tickets-39250069013 or contact Rosie via rosiecooke@artswork.org.uk / 02380 332491.

Artwork Leadership Course Embedding Safe Practice



An Organisational Approach to Safe Practice with Children and Young People in the Creative and cultural sectors

**Friday 9 February 2018, 10.00am – 4.15pm
West Yorkshire Playhouse, Leeds**

Participants will carry out an audit of their organisation and create an action plan to support best practice around safeguarding through the delivery of policy, practice and information sharing. You will also explore ways of including young people's voice to influence your procedures.

Find out more and book your place online

at www.eventbrite.com/e/embedding-safeguarding-practice-artswork-leadership-training-tickets-39320451529 or for advice and information, please contact Rosie Cooke via rosiecooke@artswork.org.uk / 02380 332491.

Why Exhibitions? Strategies, audiences, and future directions

Joint Subject Specialist Networks conference

**Wed 21 – Thur 22 February 2018
Tate Britain, National Portrait Gallery, and National Gallery**

Museum professionals and researchers are invited to join us for this major conference offered by the Understanding British Portraits professional network, the European Paintings pre-1900 network, and the British Art Network. It will examine the motivations behind exhibition programming, the practical challenges, and the future of exhibitions.

Find out more at:

www.tate.org.uk/whats-on/tate-britain/conference/british-art-network-why-exhibitions-strategies-audiences-and-future.

Resilient Freelancing: a Museum Freelance Network event

**Monday 12 March 2018, 10.30am to 4.15pm
London Canal Museum**

Join other museum freelancers for this insightful, valuable and practical day of training

and networking, aimed at freelancers working across all disciplines in the museums and heritage sector and those considering embarking on a freelance career.

Speakers will explore key future challenges and opportunities that no museum freelancer will be able to ignore and there will also be bitesize talks from freelancers as they share what tools, tips and lessons have made them resilient, and an optional social session at the end of the day.

For the full programme and to book please visit:

www.tickettailor.com/checkout/view-event/id/124103/chk/f723.

Museums for Health and Wellbeing Conference

13 March 2018, Thinktank, Birmingham

The line-up includes speakers Emma Hanson the Head of Strategic Commissioning Adult Community Support from Kent County Council and Jane Povey GP and Founding Director of Creative Inspiration Shropshire. Workshop sessions will explore green wellbeing, evaluation, embedding wellbeing as an organisation, working with learning disabled artists to design and deliver arts activities for children and families and much more!

Tickets for the conference will go on sale on 5 January 2018, please see:

museumsandwellbeingalliance.wordpress.com.

2018 Coin Training Opportunities

British Museum (various dates)

The Portable Antiquities Scheme's Dr Sam Moorhead has very kindly offered to once again open up his 2018 coin identification training sessions to the Money and Medals Network. These events will all be held in the British Museum's Department of Coins and Medals. Many thanks to Sam for his generosity and continued support of MMN.

The details and dates are below, but please note that spaces are limited and these sessions are likely to be very popular so book early to avoid disappointment!

The dates are (always a Friday):

- 16 March - Introduction to Roman Coins
- 23 March - Introduction to Iron Age Coins
- 15 June - Republican and Early Roman Coins
- 22 June - Third Century Radiates
- 28 September - Fourth Century Nummi
- 5 October - Introduction to Roman Coins

To book a place on one or more of these free training events, and for further details, please email Sam directly – smoorhead@britishmuseum.org – copying in mmn@britishmuseum.org.

Restating Clay Conference

19 -20 March 2018, CoCA, York Art Gallery

The conference will bring together potters, artists, curators, academics, students, collectors, gallerists and enthusiasts from the UK and beyond, to share experience and knowledge about the issues that matter to the sector. Delegates will have the opportunity to engage in an exciting programme of talks, panel discussions, demonstrations, films, posters, store and exhibition visits.

For more information, or to book go to:

www.eventbrite.co.uk/e/restating-clay-conference-tickets-36508077643.

Early booking is recommended as only a limited number of 2-day tickets are available. If you have any questions about the conference or tickets email Conference Coordinator Charlotte Dew on charlottedew@yahoo.co.uk.

Money & Medals Network Day Conference

**Friday 23 March 2018
British Museum**

To mark three years of funding from Arts Council England and to celebrate the work conducted so far, the Money and Medals Network will be holding a day conference.

The content of the day will cover the work of MMN over the past three years, outlining its key achievements and demonstrating to a wider audience how the Network has been active all over the UK with the collections mapping project and the provision of training. There will be themed sessions on collections mapping, local numismatic networks, the use of numismatics in education and outreach projects and the display of numismatic objects. These sessions will feature short presentations by key Network participants followed by panel discussions and audience Q&A.

Find out more and book a place at:

www.eventbrite.co.uk/e/money-and-medals-network-day-conference.

Job Opportunities

York Castle Museum Interim Learning Manager

Salary: £27,647 to £29,474, full-time, temp (6 months)

You will ensure the service continues to provide a friendly welcome to all school groups visiting our sites, and to oversee the provision of art, science and history workshops that fully meet their requirements. You will also ensure that the informal learning provision and community engagement activities continue to prosper.

You will need to be educated to degree level in an appropriate subject and have excellent organisational skills/experience and IT skills. In addition, an up to date knowledge of the education sector is essential, and some previous experience of teaching would be desirable.

Find out more and access the job description and application form at www.yorkmuseumtrust.org.uk on the About Us, Jobs Vacancies page.

Closing date for applications is 9am on Monday 22 January 2018.

Interviews will take place in York on Tuesday 30 and Wednesday 31 January 2018.

People's History Museum Programme Manager

**Salary: c.£25,000 plus pension; full-time
2 year contract (with possible extension)**

Are you a strong operational manager with experience of working within a learning, engagement, events or exhibitions environment? Are you passionate about delivering public programmes that change lives?

The People's History Museum (PHM) Programme Team is unique and diverse. From our innovative co-curated exhibitions to our award-winning family friendly programmes, we deliver high-quality, inclusive and creative experiences for new and existing audiences.

We're looking for an experienced manager who can hit the ground running and thrive in this diverse and innovative environment. You'll need to be a confident decision maker and a highly organised project and budget manager.

For more information please visit www.phm.org.uk/about-us/vacancies.

Closing date: Tuesday 23 January 2018 by 5.00pm.

Interviews: Wednesday 31 January 2018.

York Castle Museum Visitor Experience Team Leader

Salary: £17,642 - £18,878 pa; full-time, permanent

You will be the vital connection between our visitors, buildings, collections, exhibition spaces, retail experience, members and friends, with up to date knowledge of YMT's latest events and news, including what's happening in and around York. You will play an integral role in helping people get the very best out of their visit and work in all aspects of the operation including admission, retail and guiding, as well as leading general/bespoke tours of the collection or exhibitions, and engaging with our online visitors via social media platforms like twitter, flickr and facebook etc.

Visitor Experience Team Leaders lead the Visitor Experience Team by example: they provide daily operational guidance and support, and work closely with the Visitor Experience Manager and Assistant Manager to arrange operational cover and ensure the smooth and efficient running of all front of house activity, whilst promoting the best possible quality visitor experience and adherence to all relevant operational procedures.

It is essential you have experience of working with members of the public, cash handling and numerical skills, a strong ability to communicate with a diverse range of people in a friendly, effective and helpful manner, an appropriate and presentable appearance, and a flexible approach to work. In addition, you will need experience in overseeing access of premises for staff, contractors and visitors and an understanding of security in public buildings. As you will be required to participate in out of hours call-out on a rota basis when the museum is closed, which includes bank holidays and weekends, you must live within 20 minutes of the site.

If you think you have got what it takes to deliver a warm welcome at York Castle Museum we encourage you to apply.

We are seeking expressions of interest – if you would like to apply, please [read the job description](#) and state how you meet the criteria for the post, and send your expression of interest to: recruitment@ymt.org.uk, or by post to: HR, York Museums Trust, Yorkshire Museum, Museum Gardens, York, YO1 7FR.

The closing date for receipt of expressions of interest is 12 noon on Tuesday 23 January and interviews will be held on Thursday 25 January (am).

Wensleydale Railway Heritage Education Officer

Salary: £21,100 pa (with annual increments)

Part-time, fixed term (until 2020)

Location: Leeming Bar Station

The Wensleydale Railway is a tourist and heritage line starting at the County town of Northallerton to Redmire on the edge of the Yorkshire Dales National Park, passing through the Georgian market town of Bedale and the Dales market town of Leyburn. It offers constantly changing scenery, from the arable lands of the Vale of Mowbray in the east to hills of the Yorkshire Dales in the west.

It's never been a more exciting time to join Wensleydale Railway Association Trust. We have recently secured funding from the Heritage Lottery Fund to restore the Victorian Station based at Leeming Bar and we are looking for a Heritage Officer to play a pivotal role in this project.

As Heritage Officer you will be provided with the unique opportunity of contributing to the restoration project as well as developing a programme of stakeholder and community engagement to run alongside this.

Find out more and apply at: bit.ly/2AJNafH.

Application closing date: 26 January 2018.

Interview date: 7 February.

Cynon Valley Museum Museum Co-ordinator

Salary: £18,525 pro-rata (24 hours/week £11,856)

Three-year contract, part-time (24 hours pw)

The role of Museum Co-ordinator is essential to the smooth running of the Museum's operations. The Co-ordinator is responsible for managing the shop and room booking systems at the museum and for ensuring these income streams are profitable for the Museum.

[Download job specification and application details.](#) Please address any enquiries to the Museum Manager, Charlotte at manager@cynonvalleymuseum.wales.

Closing date: midday on 26 January 2018.

York Minster Learning Manager

**Maternity Cover, full time (35 hours) or job share,
£29,000 per annum**

Do you enjoy discovering new things and sharing them with others?
Are you a confident manager who knows the value of empowering your team?
Do you have experience of creating and delivering successful, sustainable and
engaging learning programmes for diverse audiences? If so, we want to hear from
you.

This is an exciting time to be joining York Minster's Collections & Learning Team. We
are at the beginning of a three year period to enhance our formal and informal
learning programmes and make sure all who wish to engage with us can do so in a
way that is right for them.

For an informal conversation after reading the information pack, please contact Vicky
Harrison vickyh@yorkminster.org with your telephone number and availability.

Find out more and download the application pack at: yorkminster.org/about-us/jobs.

Deadline: Wednesday 31 January 2018.

Interviews are scheduled for Monday 19 February 2018.

Federation of Museums & Art Galleries of Wales Development and Grants Officer

**Fee: £250 per day (to include all expenses)
Self-employed (home based), approx. 2 days per month**

The Federation of Museums and Art Galleries of Wales is the independent strategic
body for museums and art galleries in Wales. We advocate for the highest standards
of museum provision throughout Wales.

Accountable to the committee of the Federation through the President, the overall job
purpose is to support the work of the Federation, providing advocacy for the Welsh
museum sector.

Find out more at:

welshmuseumsfederation.org/news/49/32/Job-Opportunity-Development-and-Grants-Officer.

Deadline: 5.00pm on Wednesday 31 January 2018.

Sheffield Manor Lodge Visitor Experience Officer

**Salary: £12 per hour; part-time, fixed term
Sundays - Easter 2018 to end of October 2018 (approx.
30 days, potential to extend)**

This is an exciting role for someone committed to overseeing all aspects of a fast-developing visitor/heritage attraction's on-the-day public readiness as well as providing the on the day lead for an excellent customer focused visitor experience.

In response to growing numbers of visitors, from April 2018 Sheffield Manor Lodge and its visitor welcome hub The Discovery Centre is opening every Sunday (Easter to end of October) with a busy programme of activities for public to engage with the stories and experience of the site. As Visitor Experience Officer you will be the person who, on the day, opens the doors and makes this happen.

We are happy to discuss with you the potential for future opportunities associated with the role.

To apply please contact Sue Rose on 0114 2677627 or s.rose@greenestate.org for more information, or to have an application pack forwarded to you in the post.

Deadline for applications: 31 January 2018.

Interview date: 14 February 2018.

Start date: 14 March 2018 (tbc).

National Trust Curator North Region, (based in York)

Salary £36,880

Curatorship in the National Trust is evolving. Curators are leading the way in meeting our ambition to be world class in creating experiences of places that resonate deeply within our society. Curatorship in the National Trust is possibly unique. Curators work as consultants across a portfolio that can include coastlines, landscapes, industry, country estates, urban property, archives and collections. Curatorship in the National

Trust is above all collaborative. Curators are a node in a network of operational and advisory specialists that encompasses all aspects of natural and human life at our places.

This role, based in York, will join a team of curators working across the North Region with a portfolio based in Yorkshire and the North East. It is an exciting opportunity to be part of a changing landscape within the National Trust. Piqued your interest - curious?

To find out more and apply visit: bit.ly/2D5MffK.

Closing Date: 4 February.

IVE Local Cultural Education Partnerships Freelance Associates Wanted

Fee: £250 per day, maximum 20 days

IVE are currently looking for freelance associates to support in the development of Local Cultural Education Partnerships in local authority areas across Yorkshire and the Humber.

We are looking for people that have:

- Knowledge of one or more local authority areas with specific reference to children and young people, the education sector and arts and cultural sectors
- Experience of working at a strategic level, within and outside of local authority structures and developing cross-sector relationships
- An understanding of the value and potential for Local Cultural Education Partnerships and a vision for what might be possible in one area
- Knowledge and understanding of Artsmark and Arts Award
- Knowledge and understanding of the Arts Council for England's Quality Principles and how they relate to arts and cultural organisations, educational organisations and children and young people

We anticipate negotiation on the number of days based on local area needs and stage of development.

For more information on the role and how to apply, please visit:

mailchi.mp/weareive.org/upcoming-vacancies-and-cpd-opportunities.

The deadline for applications is 5 February 2018.

York Castle Museum Assistant Curator of History (Maternity Cover)

Salary: £22,012 - £26,592 pa; full-time, temp (12 months)

Based at the York Castle Museum, you will support and occasionally deputise for the Senior Curator York Castle Museum, working with them to ensure the successful delivery of curatorial projects, exhibitions and collections displays. You will also contribute to the development and delivery of a major capital project at this site.

Educated to degree level in an appropriate subject, you will have experience of working with collections and knowledge of documentation systems and conservation issues for history collections. You will also be knowledgeable about a major relevant aspect of the collection (to degree level) and be able to communicate information and enthusiasm to a non-specialist audience.

Find out more and access the job description and application form at www.yorkmuseumstrust.org.uk on the About Us, Jobs Vacancies page.

**Closing date for applications is 9am on Tuesday 6 February 2018.
Interviews will take place in York on Thursday 15 February 2018.**

Arts&Heritage Executive Director

Salary: up to £45K depending on experience

In April 2018 Arts & Heritage will become an Arts Council England's Sector Support Agency (NPO) and as part of that evolution they are creating a new Executive Director role.

The Executive Director will be a key member of our delivery team, working closely with the Creative Director and responsible for the strategic and operational direction of Arts & Heritage.

We are looking for someone who is flexible in their thinking and working practice, knows the contemporary arts/heritage sectors well, has good knowledge of fundraising, strategic and operational thinking and can steer us through this exciting time of change and expansion.

More details on job specification and how to apply on the News page of the Arts&Heritage website: www.artsandheritage.org.uk/news.

Deadline for application: 19 February 2018.

Museums Sheffield Research Curator (British Art 1945-1975)

**Salary: £26,000 pro rata
30 hour fixed term post for 16 months**

Collections and audiences are at the heart of Museums Sheffield. The Research Curator (British Art 1945-1975) will champion access to Sheffield's Art collections through research, collections management, displays, events and digital platforms.

The Visual Art collection comprises predominantly British and European Art ranging from the 16th century to the present day. It encompasses over 6000 items including paintings, sculptures and works on paper, of which the most significant area is Modern British Art. This role specifically focuses on researching and increasing engagement with British Art 1945-1975 in Sheffield's collection.

Apply online at www.museums-sheffield.org.uk/about/working-with-us. For more information please contact sue.wheeler@museums-sheffield.org.uk / 0114 2782620. Please do not send CVs.

The closing date for applications is noon on Monday 12 February 2018.

Interviews will take place on the 6 March 2018.

Contacts

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If you have any comments about this e-bulletin or would like to contribute a news item, event or job vacancy, please email: mdy-bulletin@ymt.org.uk.

Visit the MDY website at: www.museumdevelopmentyorkshire.org.uk



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